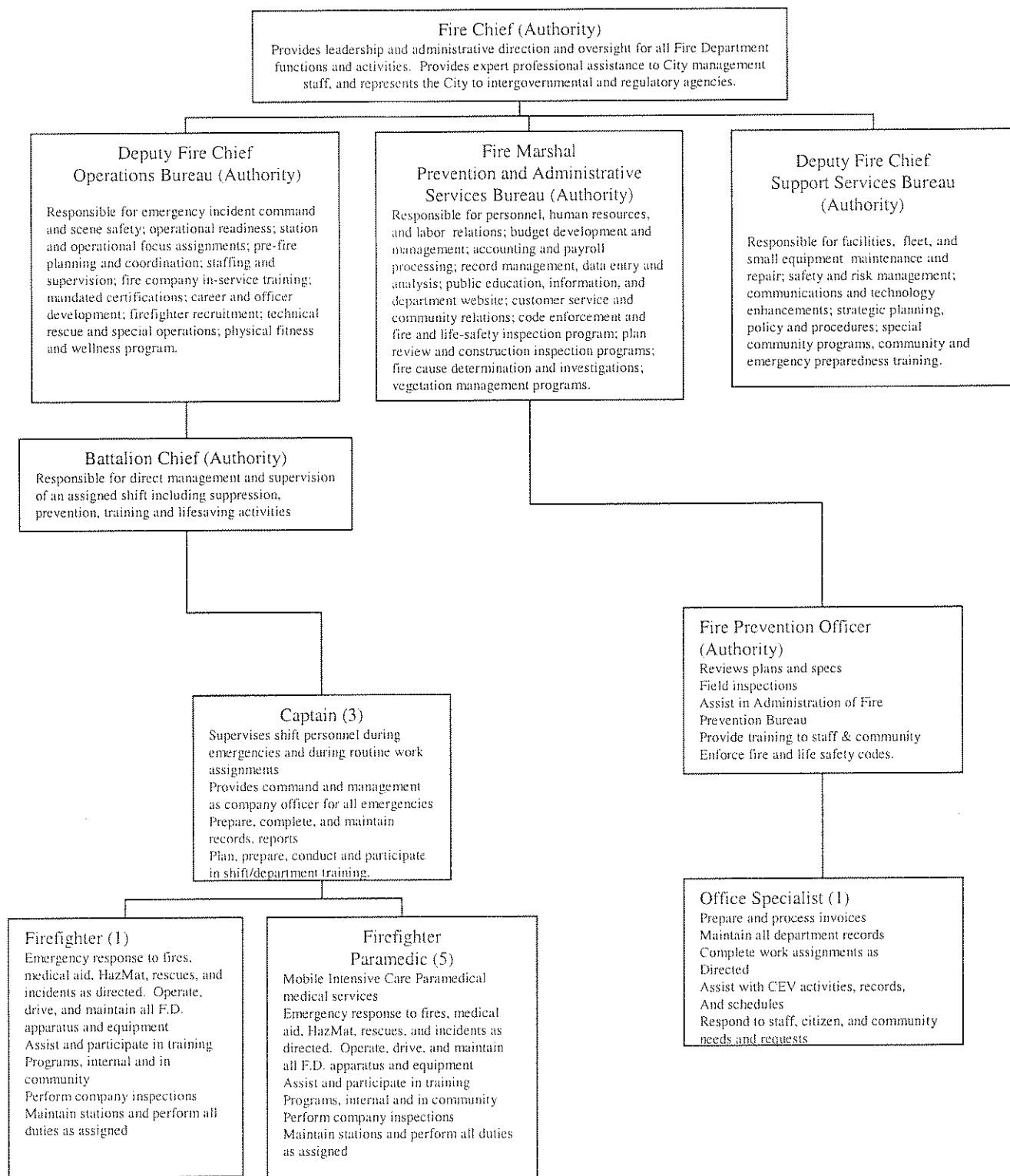


Fire Department



Department/Division: 3001 Fire Administration, Prevention, Emergency						General Fund Fund 100
Account and Title:	2005/06 Actual Expended	2006/07 Actual Expended	2007/08 Actual Expended	2008/09 Approved Budget	2009/10 Recommended Budget	2010/11 Recommended Budget
SALARIES						
51101 Salaries	993,365	936,254	1,064,563	1,328,300	1,081,480	1,119,147
51201 Part-time Salaries	416		0	0	-	-
51301 Overtime	78,611	181,362	240,065	76,618	184,482	189,094
51302 Holiday Pay						
Total Salaries	1,072,392	1,117,616	1,304,628	1,404,918	1,265,962	1,308,241
BENEFITS						
51502 City Pers Contribution	293,681	152,532	160,943	195,995	167,060	172,988
51506 Life Insurance	4,637	3,240	3,203	5,106	3,939	3,946
51507 Medicare Tax	13,951	14,757	16,026	20,371	18,356	18,969
51508 Social Security Tax	0	0	0	0	-	-
51509 Flexible Benefits	119,157	138,450	148,592	202,998	183,258	193,114
51510 Retiree Health	16,234	18,179	0	0	-	-
51511 Long-Term Disability	2,357	2,625	2,625	10,812	8,803	9,110
51602 Dental Insurance	13,633	13,419	12,398	13,680	10,260	10,260
51603 Vision Insurance	5,044	4,888	4,489	464	4,388	4,608
51605 Employee Assistance Program	1,354	1,290	452	1,416	1,101	1,129
51704 Auto Allowance	0	0	0	0	-	-
51705 Housing Allowance	0	0	0	0	-	-
51706 Phone Allowance	0	0	0	0	-	-
Total Benefits	470,048	349,380	348,728	450,842	397,167	414,125
INSURANCE						
51800 Liability Insurance	40,801	44,545	56,285	61,532	62,640	70,018
51810 Worker's Compensation	35,096	37,920	45,931	52,778	53,728	60,056
Total Insurance	75,896	82,465	102,216	114,310	116,367	130,073
SERVICES AND SUPPLIES						
52200 Safety Clothing	13,241	21,304	6,059	13,200	12,700	13,200
52221 Communications	19,341	13,399	13,840	12,347	8,800	8,800
52231 Equipment Maintenance	35,797	71,117	57,456	34,700	41,900	41,900
52232 Maint. Structures/Improvement Grounds	12,028	12,276	9,185	12,500	11,000	11,000
52233 Memberships	385	381	620	250	250	-
52234 Office Expense	4,041	5,009	6,905	9,935	7,100	7,100
52235 Professional Services	408,051	430,671	477,632	504,044	463,375	469,467
52241 Special Department Expense	2,026	8,472	11,044	9,055	11,000	10,500
52242 Small Tools & Supplies	1,511	642	4,580	6,301	2,085	2,085
52243 Travel & Training	12,413	10,110	7,799	12,855	5,170	5,170
52244 Utilities	15,134	17,144	14,349	13,000	14,500	15,000
Total Services & Supplies	523,968	590,525	609,470	628,187	577,880	584,222
FIXED ASSETS						
53100 Improvements		22,352	6,886	20,000	5,000	-
53300 Equipment	320,979	3,414				
53301 Sinking Fund Replacement	0	0	0	18,000	20,500	20,000
Total Fixed Assets	320,979	25,766	6,886	38,000	25,500	20,000
TOTAL BUDGET	2,463,282	2,165,752	2,371,928	2,636,257	2,382,876	2,456,661

**Summary of Departmental Budget
2009/2011
Fire Department**

	Number of Positions	Annual Salary FY 2009/10	Annual Benefits FY 2009/10	Number of Positions	Annual Salary FY 2010/11	Annual Benefits FY 2010/11
Captains	3	383,153	134,675	3	392,733	142,467
Firefighters	6	643,900	230,640	6	670,628	237,407
Fire Office Assistant	1	54,425	29,176	1	55,786	31,508
Overtime		<u>184,482</u>	<u>2,675</u>		<u>189,094</u>	<u>2,742</u>
Total Salaries and Benefits		1,265,960	397,166		1,308,241	414,124

Fire Chief and Fire Inspection services provided through agreement with North County Fire JPA

Fire

2007-2009 Accomplishments

- Accomplishment: Achieved an overall “Customer Satisfaction” rating of 98% in the delivery of emergency services.
- Community Value: Caring.
- Accomplishment: Participated and presented a program as part of the annual Citizens Academy.
- Community Value: Informed.
- Accomplishment: Completed and coordinated community service announcements, public displays, fairs, festivals, presentations, speaking engagements, and fire company visitations of all school classrooms, resulting in thousands of contacts with community adults and children.
- Community Value: Informed and Interconnected. Provides information to the public in locations where the public are and provides an additional reason for community members to participate in City-wide programs.
- Accomplishment: Completed, through on-duty fire companies, the monthly reading program to children at the library.
- Community Value: Caring.
- Accomplishment: Provided to the seniors and families of the community, a blood pressure monitoring program and distribution of child identification and DNA kits.
- Community Value: Caring, Safety and Interconnected. Worked with various age groups within the community to ensure their continued safety and well-being.
- Accomplishment: Community Emergency Volunteers (CEV’s) were supported and training provided.
- Community Value: Interconnected and Safety. Provides an opportunity for community members to come together and assist in times of emergencies.

- Accomplishment: Provided the community with a “Fire Service Day” event where the fire station was open with public education and safety information available, as well as demonstrations of specialized services, apparatus and equipment.
- Community Value: Informed. A unique day to provide information to the public concerning areas of public safety.
- Accomplishment: Provided instruction and certification in “Cardio Pulmonary Resuscitation” (CPR) and basic first aid training to the public.
- Community Value: Informed and Safety. Provided people information on how to handle emergencies on their own.
- Accomplishment: Achieved a travel time goal of 4 minutes or less to 90% of all emergency incidents.
- Community Value: Safety. Quickly provided safety personnel to emergency events.
- Accomplishment: Through the Training Division and Special Operations Division, we averaged 240 hours per firefighter of in-service recurrent and mandated training as well as completing all required annual continuing education and certifications for firefighter/paramedics and EMT’s.
- Community Value: Safety. Prepared employees for future emergencies.
- Accomplishment: Provided timely and high quality plan check reviews for proposed new and existing building construction, remodeling and tenant improvement projects, as well as inspections of all those projects approved and completed.
- Community Value: Safety. Ensured all building projects met current fire codes.
- Accomplishment: Fire Companies completed life-safety and fire code compliance inspections and re-inspections of all business and multi-family (apartment) occupancies.
- Community Value: Safety. Fire Companies became aware of the hazards which may be faced during emergencies in various buildings throughout the City.
- Accomplishment: Conducted Fire Prevention Week in October, which is full of events and activities.
- Community Value: Informed. Provided the Community a number of informational

items throughout the week and brought awareness to fire safety issues.

Accomplishment: Safety Inspectors from the Fire Prevention Services Bureau completed life-safety and fire code compliance inspections and re-inspections of all businesses and occupancies requiring a permit to operate.

Community Value: Safety. Ensured businesses and occupancies met current codes and standards.

Accomplishment: Safety Inspectors completed all inspections and re-inspections of land parcels through the "Vegetation Abatement and Management Program," and with assistance from property owners achieved 100% compliance.

Community Value: Safety. Ensured the wildland interfaces met current standards which would reduce the size of a fire incident in the future.

Accomplishment: Provided fire extinguishers hands on training to numerous businesses, entities, agencies, and the public.

Community Value: Information and Safety. Ensures that fire extinguishers are properly used which could result in fires being put out at the origin instead of requiring a multi-engine response.

Goals 2009 - 2011

Goal: Achieve an overall "Customer Satisfaction" rating of 98% or greater in the delivery of emergency services.

Community Value: Caring.

Goal: Achieve a travel time goal of 4 minutes or less to 90% of all emergency incidents.

Community Value: Safety. Quickly provide safety personnel to emergency events.

Goal: Complete 240 hours per firefighter on average of in-service recurrent and mandated training, as well as complete all required annual continuing education and certifications for Firefighter/Paramedics and EMT's.

Community Value: Safety. Prepare employees for future emergencies.

Goal: Provide timely and high quality plan check reviews for proposed

new and existing building construction, remodeling and tenant improvement projects, as well as inspections of all those projects approved and completed.

Community Value: Safety. Ensure businesses and occupancies meet current codes and standards.

Goal: Complete life-safety and fire code compliance inspections and re-inspections of all permitted business and multi-family (apartment) occupancies.

Community Value: Safety. Ensure businesses and occupancies meet current codes and standards.

Goal: Complete all inspections and re-inspections of land parcels through the "Vegetation Abatement and Management Program," and with assistance from property owners achieve 100% compliance.

Community Value: Safety. Ensured the wildland interfaces met current standards which would reduce the size of a fire incident in the future.

3001 – FIRE ADMINISTRATION, PREVENTION, EMERGENCY SERVICES, DISASTER PREPAREDNESS, COMMUNICATIONS

Mission Statement

To protect life, property, and the environment from fires, accidents, medical emergencies, and natural disasters through Training, Public Education, Fire Prevention, Emergency Response.

Department Description:

The Fire Department protects life, property, and the environment from fires, accidents, medical emergencies and disasters through training, public education, community outreach, fire prevention and emergency response. The Fire Department and the City have entered into an agreement (JPA) with neighboring communities, identified as the North County Fire Authority, which combines and shares staff in the overall administration, management, supervision, training and other services provided by those fire agencies. The Daly City Fire Chief serves as the Fire Chief for those communities within the North County Fire Authority. From strategically located fire stations rapid assistance is provided for medical, fire or hazardous situations. Brisbane's paramedic program, as part of the Countywide JPA Paramedic Program, provides for rapid response and arrival on scene of a highly trained Firefighter/Paramedic to provide patient care during those first critical minutes and until the transport ambulance arrives. The Fire Department oversees and manages the delivery of these services by way of three functional areas consisting of the Operations and Training Bureau, Planning and Support Services Bureau, and Fire Prevention and Administrative Services Bureau.

Program Description

Operations Bureau provides the community with a broad range of emergency services that protects life and property. These services include the Advanced Life Support (ALS) program, which places a paramedic on each fire company throughout the city. Additionally, all fire engine and ladder truck companies conduct annual fire code and safety inspections in every commercial business and multi-family occupancy. Daily operational staffing consists of three rotating platoons of firefighters and paramedics working 24 hours each day of the year. Platoons are commanded by Battalions Chiefs and platoons are divided into units of firefighting and rescue teams called Fire Companies. A Fire Company assigned to a pumping engine is referred to as an Engine Company and those assigned to a ladder truck are classified as a Truck Company. A Fire Captain, for efficiency and safety purposes, supervises Fire Companies. The coordination of personnel, equipment, resources, communications and automatic aid with surrounding cities is a crucial and vital element of the Fire Department. The Bureau further is responsible for developing, instructing and coordinating recurrent and mandated training for all personnel, including emergency medical services and the paramedic program. In addition, this Bureau coordinates department recruitments and physical fitness and wellness programs. This preparation is critical in delivering the highest quality services to our customers and in mitigating the severity of emergencies.

Support Services Bureau is responsible for resource management in overseeing the following: maintenance and repair of the fleet and small equipment, facilities and grounds, breathing apparatus, communications equipment, inventory control of supplies and fire equipment as well as personal protective equipment. Technical services consisting of safety and risk management, department illness and injury prevention program (IIPP), communications and computer aided dispatch liaison, mapping and technology enhancements, strategic planning, department policy and procedures, as well as rules and regulations, emergency preparedness, community disaster response training and special community programs.

Fire Prevention and Administrative Services Bureau provides assurance that new and existing buildings in the community are constructed and maintained in conformance with provisions of the California Fire Code and other applicable requirements or standards for the purpose of preventing fire. Regulates the storage and use of hazardous materials and operations, maintains warning devices, life safety and fire extinguishing equipment, building exit systems, plan checks, vegetation management as well as fire cause and determination investigations. The Bureau is also responsible for budget development and control, accounting, payables and payroll processing, human resources and personnel activities, labor relations, clerical support, records management, data entry and analysis, workers compensation coordination, community outreach, public education and information.

Paramedic Response Service

This program provides for the provision of paramedic services to the citizens of Brisbane. A significant number of our emergency responses are to provide emergency medical care. The fire department as the first responder arrives on scene in four (4) to six (6) minutes, long before the transport ambulance. Brisbane's paramedic program, as part of the Countywide JPA Paramedic Program, provides for rapid response and arrival on scene of a highly trained Firefighter/Paramedic to provide patient care during those first critical minutes and until the transport ambulance arrives.

